**USER GUIDE**

**Attending the live conference:**
Macrowine 2021 program includes 20 hours of live congress, divided in 10 sessions of 2 hours each.

- **First week** - From the 23rd to the 25th of June – Five Topic Sessions
- **Second week** - From the 28th to the 30 of June – Five Round Tables

Detailed program: [https://www.infowine.com/docs/macrowine-2021-program.pdf](https://www.infowine.com/docs/macrowine-2021-program.pdf)

➢ **Instructions for Live Conference**

**Accessing the on-line repository:**
Participants can see all 65 recorded presentations (available after live sessions), and read 280 posters in digital format - **at any time** - on a dedicated website, from the 22nd of June to the 18th of July

➢ **Instructions for Repository**

**Interaction:**
Web environment allows **more interaction** among participants than face-to-face congresses

➢ **Instructions for questions, comments, contacts**
INSTRUCTIONS for LIVE CONFERENCE

The congress will be broadcasted via the Zoom platform. You can attend from desktop computer, laptop, tablet or smartphone. Nevertheless, we recommend using a desktop computer or laptop with Windows OS, as some features are not always available on mobile devices.

To access all sessions of the same day use the link received by e-mail 1 day and 1 hour before the beginning of the first session in each conference day.

See here an example of the message you receive:

```plaintext
From: Vinidea Srl <no-reply@zoom.us>
Macrowine
Hi,
This is a reminder that "Macrowine" will start in an hour the:
Date time: 23 June 2021 08:30 Rome
Clic here to join
```

**Warning:**
the link to be used to access the sessions of the first week (23rd-25th of June) is different from the one that you will receive on the second week (28th-30th of June)

For more information refer to the support service of Zoom:
https://support.zoom.us/hc/en-us/articles/115004954946-Joining-and-participating-in-a-webinar-attendee-
INSTRUCTIONS for REPOSITORY

All the conference contents will be available on-line on the congress repository:

✓ 65 recorded presentations (available after live sessions), for each the contact of the corresponding author
✓ 280 posters in digital format, for each the contact of the corresponding author and – when provided – the date and timing of its Question Time
✓ After the congress, the recordings of round tables

The repository content can be browsed by Topic, by type of document (Video, Poster), or by keyword with the Search tool

URL of the repository: [http://repository.macrowine2021.com/](http://repository.macrowine2021.com/)

Access using login and password you have received to the e-mail address used at registration.

The repository will be accessible to enrolled participants from June 22\textsuperscript{nd} to July 18\textsuperscript{th}. Later on, all the repository content will be published in the Premium section of INFOWINE (ISSN 1826-1590)

Macrowine participants will have free access to the INFOWINE Premium section, with the same login and password used to the repository, until June 30\textsuperscript{th} 2022

If you have problems to access, please contact us: macrowine@vinidea.it
INSTRUCTIONS – INTERACTIONS

Macrowine Virtual allows 3 levels of interactions

SPECIFIC QUESTIONS
To clarify doubts on a specific presentation or poster, or to establish contact with the author:
- find the email address of the author on the dedicated item of the repository, and write her/him a personal message or
- Ask to be invited to the Question Time of the poster, that some authors organize in a date after the congress indicated in the repository item

QUESTIONS OF GENERAL INTEREST
During the Topic Sessions (first week)
Write your question in the Q&A session of Zoom platform: the Chairpersons will select and pose a certain number of questions to the speakers, depending on the available time

During the Round Tables (second week)
Use the dedicated Q&A section to ask questions to the speakers during the presentation; in addition, here you can use the “raise your hand” option from the Reaction Menu to ask the chairperson to intervene verbally in the discussion

GENERAL COMMENTS
From the 25th of June, congress delegates can contribute to the discussion in the Round Tables by posting comments and considerations (not questions) in a dedicated room of the SLI.DO system.
From your browser open the URL https://www.sli.do/ and type the Event code #MW2021
On SLI.DO you can post your comments, read those of your colleagues and put a like on the comments that raise more of your interest.